

AIA Contract Documents

New Projects Tab

Thanks to your feedback, we are happy to announce the launch of the newly redesigned Projects tab. This includes new features to help locate specific projects. Additionally, multiple filtering and sorting options provide improved access to recent documents.

AIA Contract Documents My Settings | Contact Us | Log Out
Cynthia Cortes

Home **Projects** Template Library Contacts Last Login: 03/21/2019 02:28 PM ET

Projects

[Create New Project](#) [Archived](#) [Go](#)

02 Project Modified Date

Find by project name

- The Bilton Collection at Clover Hill
- Ryan Homes Constructions - Phase 1

03 Project Details [Delete Project](#) [Edit Project Data](#)

Project Name: The Bilton Collection at Clover Hill List Modified Date: 03/14/2019 02:13 PM

Project List Name: The Bilton Collection at Clover Hill Construction Contract/SPD Date: Apr 04, 2020

Detailed Description: The Bilton Collection at Clover Hill was established in 1973 as a general contractor offering construction services in terms of construction, including... Owner-Architect or International Client-Consultant Agreement Date: Dec 05, 2018

Project Location: 23357 Epperson Square Brambleton, VA 20148 Type of Contract: New construction

Project Type: Renovation Contract Cost Structure: Guaranteed Maximum Price

Guaranteed Maximum Price: 25000.25

Project Numbers:

Architect: Cynthia Cortes d Lena Contractor: Raymond Joppolo

Owner: Courtney Holmes

[Project Team >](#) [Distribution List >](#) [Project Manual >](#)

04

01 Recent Documents [Create Document](#) [Import File](#) [View all documents >](#)

Document ID	Type	Document Name	Status	Last Modified On
C132-2019		C132-2019 - upload last 081117 - Checked Draft - (1)	In Collaboration	4/3/2019, 7:26:11 PM
A103-2017		A103-2017 - upload last 081117 - Final - (2)	Finalized	8/14/2018, 1:45:38 PM
A101-2017		A101-2017 - upload last 081117 - Final - (2)	Finalized	12/09/2018, 4:30:28 PM

FEATURE 1

Quickly get to your most recent contracts

Now, the three most recent documents that you have been working on will be displayed on the main Projects tab screen. Those with a large number of documents per project will experience a significant reduction in page load time. You can view the details of each document by clicking on the document name.

Recent Documents Create Document Import File View all documents >

Document ID	Type	Document Name	Status	Last Modified On
C132-2019		C132-2019 - upload test 081117 - Checked Draft - (1)	In Collaboration	4/3/2019, 7:24:11 PM
A103-2017		A103-2017 - upload test 081117 - F	Finalized	8/14/2018, 1:45:36 PM
A101-2017		A101-2017 - upload test 081117 - Final - (2)	Finalized	12/09/2018, 4:30:26 PM



Need to see all the documents related to this project or perform other actions? Simply click **View all documents**.

FEATURE 2

New search box

Find projects quicker by using the new search box on the Projects tab home page. The list will filter as you type.

Project Modified Date

Find by project name

- The Britton Collection at Clover Hill
- Ryan Homes Constructions - Phase 1

Project Details

Project Name:	The Britton Collection at Clover Hill	Last Modified Date:
Project List Name:	The Britton Collection at Clover Hill	Construction Contract/PO
Detailed Description:	The Britton Collection at Clover Hill was established in 1973 as a general contractor offering construction services in terms of construction, including...	Owner/Architect or Internal Consultant Agreement Date
Search Description:	2021 Renovation Project - Project/PO - 104_2019	Project List Description

FEATURE 3

Project details displayed

Once you find a project, those project details display on the home screen of the Projects tab for easy access.

Project Details

Delete Project Edit Project Data

Project Name:	The Brixton Collection at Clover Hill	Last Modified Date:	03/14/2019 02:13 PM
Project List Name:	The Brixton Collection at Clover Hill	Construction Contract/IPD Date:	Apr 04, 2020
Detailed Description:	The Brixton Collection at Clover Hill was established in 1973 as a general contractor offering construction services in terms of construction, including...	Owner-Architect or International Client-Consultant Agreement Date:	Dec 05, 2018
Project Location:	23387 Epperson Square Brambleton, VA 20148	Type of Contract:	New construction
Project Type:	Renovation	Contract Cost Structure:	Guaranteed Maximum Price
Guaranteed Maximum Price:	25000.25		
Project Numbers:			
Architect:	Cynthia Cortes di Lena	Contractor:	Raymond Ippolito
Owner:	Courtney Holmes		

[Project Team >](#) [Distribution List >](#) [Project Manual >](#)

FEATURE 4

Improved sorting, filtering and grouping

Quickly find the document you are looking for with a robust features to refine your search on the Project Documents page like drag and drop column headers, sort column headings and filter by entering a value in the filter text box of each column.

Projects - Ryan Homes Constructions - Phase 1 Documents

Back to all projects Go

Ryan Homes Constructions - Phase 1 - Documents

Delete Documents Create Document Import File

Document ID	Type	Document Name	Status	Last Modified	Actions
C132-2019		C132-2019 - Working Draft - 001_Test_OLE(001)	In Collaboration	04/03/2019 07:24 PM	Finalize ...
C132-2019		C132-2019 - Final - 001_Test_OLE_Clean_DigSig	Finalized	04/03/2019 06:42 PM	Download ...
C132-2019		C132-2019 - Final - 001_Test_OLE_Clean_Written	Finalized	04/03/2019 06:42 PM	Download ...
C132-2019		C132-2019 - Final - 001_Test_OLE_Clean_DigSig	Finalized	04/03/2019 06:16 PM	Download ...
C132-2019		C132-2019 - Final - 001_Test_OLE_Clean_Written	Finalized	04/03/2019 06:15 PM	Download ...
C132-2019		C132-2019 - Working Draft - 001_Test_OLE	Draft	04/03/2019 06:13 PM	Finalize ...
C132-2019		C132-2019 - Working Draft - 001_Test_OLE	Draft	04/03/2019 06:11 PM	Finalize ...
C132-2019		C132-2019 - Working Draft - 001_Test_OLE	Draft	04/03/2019 05:58 PM	Finalize ...
C132-2019		C132-2019 - Final - 001_Test_OLE(3)	Finalized	04/03/2019 05:17 PM	Download ...
C132-2019		C132-2019 - Final - 001_Test_OLE(2)	Finalized	04/03/2019 05:16 PM	Download ...

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Resources to help you navigate the new Projects tab layout:



New! Projects tab video tutorial



Updated! Editing Documents Offline Quick Start Guide.



Updated! **Sign up** for the free Online Service Basics Training

USEFUL RESOURCES



Tutorials

Short videos on how to complete common tasks in the online service.



Learn

Houses essential educational materials and relevant articles.



Support

FAQs, remote assistance and customer service information.